

**Bamunimaidam, Guwahati – 21**Website: sebaonline.org, | email: boardassam@gmail.com

Notification No. SEBA/IT/AWS/2022/48 /16

Dated 01st November, 2022**NOTIFICATION**

It is for the information of all the schools of SEBA that the **Marks Entry Portal (MEP)** will open from **01st November 2022 to 02nd December 2022** for capturing marks of candidates for **Class X Half Yearly examination 2022**.

The probable date for start of Form fillup of HSLC examination 2023 may be from 15th November 2022. Students who have not appeared in the Half Yearly examination of Class X held in October 2022, and whose marks are not entered in the Marks Entry Portal will not be eligible for appearing in HSLC examination 2023.

The brief procedure for entering marks is given below:

- Step 1. Please visit SEBA's official website sebaonline.org.
- Step 2. Please click on the link "Class X Half Yearly Marks Entry Portal".
- Step 3. Log in with School User id and Password. Password is same as shared earlier for Class IX registration. If lost then please contact the Member Secretary of the Regional Office.
- Step 4. Click on the "Marks Entry X" then click on "Class X half Yearly Examination 2022" for entering the marks.
- Step 5. List of students registered under your school will be displayed.
- Step 6. If any candidate is not found in the list, go to "Add Student" section and enter details of student to be added. Entered data will be verified by SEBA within 2 to 3 working days and added to the main list.
- Step 7. Click on "Enter" against each candidates and submit the marks obtained by him or her in the Half Yearly examinations.
- Step 8. After entering marks for all the candidates please go to final submit page and click on "Final submit" for confirming the final submission of half Yearly marks of all the candidates.
- Step 9. After final submission no Corrections will be allowed.

Secretary

Board of Secondary Education, Assam
Guwahati-21